



## Master of International Business and Economics

### Application for Admission Winter Semester 2011/2012

#### Personal Data

Please print or type. Address and email given in these boxes will be used for future communication.

<b>Last Name</b>	<b>First Name(s)</b>	<b>Nationality</b>
<input type="checkbox"/> <b>Male</b> <input type="checkbox"/> <b>Female</b>	<b>Date of Birth (dd/mm/yy)</b>	<b>City and Country of Birth</b>
<b>Email</b>		<b>Telephone (incl. Country and City Code)</b>

<b>Address for Correspondence</b>		
<b>City:</b>	<b>ZIP Code:</b>	<b>Country/State:</b>
<b>Street, House/Apt. No.:</b>		
<b>Home Address (if different from above)</b>		
<b>City:</b>	<b>ZIP Code:</b>	<b>Country/State:</b>
<b>Street, House/Apt. No.:</b>		

## Academic Background

Please state the institution(s) of your undergraduate studies in chronological order, the latest first, and enclose officially certified copies of original documents and certified translations into English or German.

Name of Institution	City/ Country	Attended from/to	Program	Degree obtained	Grade achieved

Are you currently attending another program?

no  yes

\_\_\_\_\_  
Name of Program, Institution (incl. City/Country)

Have you attended another Master program before?

no  yes

\_\_\_\_\_  
Name of Program, Institution (incl. City/Country)

\_\_\_\_\_  
Degree obtained, Grade achieved

## English Language Skills (non-native speakers of English only)

As the program is mainly conducted in English, you must prove your proficiency in English by submitting a ToEFL certificate (minimum score 550 paper-based, 213 computer-based, 79 internet-based).

Date of Test: \_\_\_\_\_ Kind of Test: \_\_\_\_\_ Result: \_\_\_\_\_

## Personal Essay

Please include a personal essay that reflects your motivations for wanting to study in the IBE Program, how your extra-curricular interests have contributed to these motivations, and your short- and long-term goals.

## Declaration

I confirm that, to the best of my knowledge, the information given in this form is correct and complete. If admitted, I agree to conform to the Statutes, Ordinances and Regulations of the University of Applied Sciences Schmalkalden in so far as they apply to my course of study.

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Signature of Applicant

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Place and Date

## Checklist

Before returning this application form, please check that you have enclosed

- your curriculum vitae (form: see next page)
- a copy of your birth certificate, a copy of your passport or identity card
- officially certified copy (copies) of your university degree(s) and certified translation(s) into English or German
- your personal essay (in English)
- two passport photos
- a ToEFL certificate (non-native speakers only)

and that you have signed and dated the form.

Completed applications should be sent by

**June 15, 2011**, at the latest, to

**University of Applied Sciences Schmalkalden  
Faculty of Business and Economics – Master IBE  
PO Box 10 04 52  
98564 Schmalkalden  
Germany**

Applications sent by fax or email will not be considered. Late applications will be considered if there are any vacancies.

## Curriculum Vitae – Résumé

The University of Applied Sciences Schmalkalden requires a complete résumé without gaps in time including the time up to the date of application.

<b>Last Name</b>	<b>First Name(s)</b>	<b>Date of Birth</b>
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The entries must be listed in chronological order. Use additional paper if necessary.

<b>Time (from – to)</b>	<b>Schooling / Vocational or Practical Training / Military or Community Service, etc.</b>